

**Diocese of Portland, Maine
Insurance Program – “Special Events Coverage”**

Please Complete ALL information on this Form

Name of Parish/Contact Person: _____

Parish Address: _____

Name of Sponsoring Organization or Individual Requesting Coverage (Additional Insured)

Type of Event (Wedding, Bazaar): _____

Date of Event: _____ Time of Event: _____

Contact Person, Address, City, Address, Phone: _____

Is Liquor Being Served? Yes No

Is Food Being Served? Yes No

Estimated No. of Attendees: _____

Notification of an Event must reach Diocese Office at Least 24 hrs. in advance of the Event.

“Special Events” Coverage Carrier:	Great Divide Insurance Company	
Cost of Coverage:	Class 1 \$100 for 1-100	<input type="checkbox"/>
	Class 1 \$120 for 101-500	<input type="checkbox"/>
	Class 1 \$175 for 501-1,500	<input type="checkbox"/>
	If other Than Class 1 Refer to Attached Schedule	<input type="checkbox"/>
Limit of Liability:	\$1,000,000, including host liquor liability	

Complete and return this form with **Parish Check** to:
Christine Anderson
Roman Catholic Bishop of Portland
510 Ocean Avenue
Portland, ME 04104

Make Parish Check Payable To: Diocese of Portland