

## **ASBESTOS Guidelines for NON-School Facilities**

Asbestos is a naturally occurring mineral, very strong and heat resistant, which was made into nearly three thousand products ranging from pipe insulation to cement wallboard. Asbestos has been **PROVEN** repeatedly to cause cancer and needs to be treated with respect and handled by professionals under controlled conditions.

The Diocese policy requires that wherever and whenever possible, all buildings and other facilities in the Diocese must be environmentally safe and in compliance with current Federal and State regulations. Liability and health issues both stress the importance of maintaining asbestos containing materials (ACM) in good condition. Some materials in good condition, like flooring and siding, can be left alone until they will be impacted by renovation or demolition activities. The Diocese does not recommend encapsulating asbestos but to remove the asbestos prior to friable conditions, renovation, and demolition.

In Maine, improper demolition activities may be the greatest single source of asbestos exposure to tradespeople working on the project, the general public, and the environment. Demolition activities, whether complete or partial, of any building require proper notification, inspection, and removal procedures.

**Notification** – The Designated Person of the Diocese will be notified of any renovation, demolition or suspected asbestos materials in friable condition.

**Inspection** - A Maine State Certified Asbestos Inspector and Designated Person will do pre-renovation impact survey.

**Asbestos Removal** - If asbestos is detected, an abatement firm, license with the State of Maine D.E.P, will properly remove it. A copy of abatement records will be forwarded to the Diocese to be kept on file. These records will include the following information:

1. Certificate of Insurance; type and amount
2. Notification of Demolition & Renovation
3. Design Plan
4. Abatement Company / Person's Qualification
  - ◆ License
  - ◆ Certification
  - ◆ Annual Respirator Training and Fit Test Record
  - ◆ Asbestos Supervisor Certification

5. Abatement Company / Person's Notes & Information
  - ◆ Daily Job Report
6. Hygienist's Qualifications
  - ◆ Certification
  - ◆ Licenses
7. Hygienist's Notes & Air monitoring
8. Clearance Information
9. Waste Shipment Records
  - ◆ Storage of Asbestos.
  - ◆ Transportation the asbestos.
  - ◆ Destination (waste site) of asbestos.